

Foothills Books

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Current Catalog

Title	Format	ISBN-13	LCCN	Retail Price	Wholesale Cost	Distribution	Notes	File Link
GlitterBlessed: Already Holy, Already Whole Blessings for Queer and Trans Lives	Paperback 5.5 x 8.5	979-8-9859137-0-5	2025924066	19.99	2.87	IngramSpark (POD)	Print on demand	Link
GlitterBlessed: Already Holy, Already Whole Blessings for Queer and Trans Lives	Ebook	979-8-9859137-1-2	—	9.99	[TBD]	KDP	Digital distribution	Link

Seeking the Truth in Love	Paperback 8x10	979-8-9859137-8-1	2022917020	[TBD]	[TBD]	[TBD]	Reprint process needed	Link
The First 125 Years of Foothills Unitarian Church							If we moved to Ingram Spark for POD wholesale cost would be ~\$8.10 per copy	

ISBN Management

ISBN Provider

- **Vendor:** Bowker (MyIdentifiers.com)
- **Purchase Method:** Bulk purchase
- **Account Access:** Sean & Katie currently have account access

Assigned ISBNs

- 979-8-9859137-0-5 → GlitterBlessed (Paperback)
- 979-8-9859137-1-2 → GlitterBlessed (Ebook)
- 979-8-9859137-8-1 → Seeking the Truth in Love (Paperback)

ISBN Assignment Process

1. Log into MyIdentifiers.com
2. Select unused ISBN from inventory
3. Assign to new title with complete metadata
4. Update this documentation immediately
5. Register ISBN with distribution channels as needed

Distribution Channels

GlitterBlessed: Already Holy, Already Whole

Paperback (979-8-9859137-0-5)

- **Primary Distribution:** IngramSpark Print-on-Demand
- **Account Access:** Sean and Katie Currently have account access
- **Setup:** POD configuration eliminates inventory management
- **Ordering:** Automatic fulfillment through IngramSpark network
- **Availability:** Available to bookstores, online retailers, libraries

Ebook (979-8-9859137-1-2)

- **Primary Distribution:** Kindle Direct Publishing (KDP)
- **Account Access:** [Add credentials location]
- **Platforms:** Amazon Kindle, potentially expanded
- **Pricing Control:** Managed through KDP dashboard
- **Royalty Structure:** [Add KDP royalty percentage]

Seeking the Truth in Love

Paperback (979-8-9859137-8-1)

- **Distribution:** [To be documented]
- **Current Inventory:** [Add location and quantity]

Archive & Preservation

All finalized files related to each publication should be stored in the [Foothills Publications Shared Drive](#). This includes:

- **Print-ready PDFs:** Final interior and cover files as submitted to printer/POD services
- **Source files:** InDesign, Word, or other editable format files
- **Cover design files:** High-resolution artwork, fonts, and layered design files
- **Ebook files:** EPUB, MOBI, or other digital format files
- **Proofs:** PDF proofs from vendors for quality control reference
- **Specifications:** Trim size, paper stock, binding type, and other production details
- **Vendor communications:** Quotes, invoices, and correspondence related to production
- **Marketing materials:** Press releases, promotional images, catalog copy

File Organization:

- Create a separate folder for each title

- Use consistent naming conventions (Title_Format_Version_Date)
 - Update the shared drive immediately upon project completion
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Notes & Best Practices

ISBN Best Practices

- Each format requires its own ISBN (paperback, hardcover, ebook, audiobook, etc.)
- ISBNs cannot be reused or transferred between editions
- Register changes to book information through MyIdentifiers.com
- Keep detailed records of all ISBN assignments

Copyright & Legal

- Copyright registration: [Add process if applicable]
- Permissions for quoted material: [Add checklist]
- Contributor agreements: [Add storage location]

Archive & Preservation

- Master files stored: [Add location for print-ready PDFs, cover files, etc.]
 - Backup schedule: [Add frequency and method]
 - Version control: [Add naming convention or system]
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For questions or updates to this documentation, contact [add appropriate person/role]

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