

Internal Congregational Use

All persons and groups using the church facilities will maintain them in good condition and return the premises to the condition in which they were found. Furnishings will be returned to their normal locations. Floors will be swept, mopped, and vacuumed as needed. All fans and lights turned on will be turned off. Opened windows should be closed and locked. Building use checklist should be honored.

In the case of church groups, team and group leaders shall be responsible to lock and unlock the facilities and to oversee cleanup.

When a church committee or church-related group sponsors an outside group's event, at least one member of the committee or group must be present for the entire event and will be responsible for all of the required tasks listed above.

Revision #1

Created 2024-10-31 17:15:42 CET by Lucy Nuremberg

Updated 2024-10-31 17:28:39 CET by Lucy Nuremberg