

3.2.5 Board Officers

The Board Officers are responsible for facilitating effective governance.

These positions are as follows:

1. The Board President:
 - Speaks on behalf of the Board.
 - Prepares agendas and facilitates or delegates facilitation of Board meetings.
 - Ensures Board focus on strategic and fiduciary responsibilities.
 - Collaborates closely with the Senior Minister to support shared leadership.
 - Calls and manages Congregational Meetings.
2. The President-Elect:
 - Serves in years when succession planning is in place.
 - Prepares to assume the President role.
 - Substitutes for the President as needed.
3. The Vice President:
 - Serves when there is no President-Elect.
 - Is selected by the Board for a one-year term.
 - Substitutes for the President as needed.
4. The Treasurer:
 - Supports Board financial oversight in collaboration with the Senior Minister.
 - Ensures timely availability and review of financial reports.
 - Plays no direct role in operational financial management.
5. The Secretary:
 - Ensures accuracy and accessibility of Board records, minutes, and governing documents.
 - Works with staff to maintain transparency and public availability of Board materials.

Revision #1

Created 2026-03-13 03:28:42 CET by Gretchen Haley

Updated 2026-03-13 03:29:02 CET by Gretchen Haley