

5. Monitoring

The Board is responsible for ongoing monitoring of compliance with Board policies throughout the church year. Most monitoring is of Ministry-led activities. The Senior Minister provides monthly reports about progress toward the annual vision interpretation and compliance with Board policies. Additionally, some monitoring may be completed through the review of budget and finance documents and other pre-determined methods. It is the Board's role to check that a complete monitoring schedule is being followed annually, ask questions and evaluate compliance with policy. When something is out of compliance or delayed, a plan is made with the Senior Minister.

- [Monthly Monitoring](#)
- [Quarterly Monitoring](#)
- [Annual Monitoring](#)
- [Board Self-Monitoring](#)

Monthly Monitoring

The Senior Minister provides reports and other updates at each official board meeting on policy items and how they are being met as guided by the monitoring schedule.

Quarterly Monitoring

The Senior Minister provides quarterly financial updates to the Board.

Annual Monitoring

Each year prior to annual congregational meetings, the Senior Minister provides a ministry report with items such as:

- Report on Vision Interpretation and specific ministry goals and plans
- End of Year Financials
- Report on Relationships with Community Partners

Board Self-Monitoring

Board Policy includes how the Board will act in accordance with their roles and responsibilities to ensure that these policies are being followed. The Board has a process for self-monitoring. Board self-monitoring is conducted at the Board Retreat, (July/Aug), mid-year and at the end of the Board year (May) Both individual and collective contributions from the Board are reviewed for their adherence and support of the fulfillment of the church's vision, mission, values and annual Board goals.