

2. Board Structure

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Board Membership

The Board has seven members elected to three year terms by the Congregation, and the Senior Minister is an ex-officio board member.

1. The President and President-elect are positions elected by the Congregation. In alternating years, the Board will have a Vice President or a President-elect. The President-elect serves for one year in the President-elect position before moving into a two year term as president. During a President's second year of their term, when there is a President-elect, there is no Vice President because the President-elect fulfills the duties of Vice President.
2. The Vice President, Secretary, and Treasurer are selected by the Board from among its members at the beginning of the board year (no later than August).

Board Committees

There are three standing Board committees: Nominating, Linkage, and Policy Committees which help the Board with its work.

Descriptions of and charters for these committees are located in the Board Policy Book appendix, and should be reviewed and updated annually per the Board policy.

Committee charters should be viewed as living documents; as the mission and procedures of these committees evolve, the changes should be captured in the charters. Ideally, the Board should review all its committee charters early in the Board year and make any needed revisions to the charters along with selecting new committee members.

Board Ad Hoc Committees

As high-level issues arise, the Board has the authority to create ad hoc committees. In creating a new ad hoc committee, the Board will outline specific objectives, any restrictions or limitations, and a timeline for completing their work. Examples include a bylaws committee (to review and revise), an endowment committee (to review the existing structure and recommend changes), or a visioning committee (to support the work of congregational visioning).

In creating ad hoc committees, the Board will take care to ensure that the committee work remains Board work, rather than taking on the work of ministry. Ministry work is any work that is means- rather than ends-oriented. As long as a committee is working to clarify or articulate “ends,” it remains Board work.